

RETURNS FORM



Contact Name	
Practice	
Address	
Date	

Stock Code / Description	Size	Invoice No.	Lot / Expiry Date	Quantity Returned	Reason Returned

ORGANISING A COLLECTION

- Contact your Areas Sales Manager to organise a collection.
- Parcels will only be collected by DPD once arranged by DVS.
- DPD will not pick up any parcels from any customer unless pre-arranged.

PACKAGING FOR RETURNS

- Returns must be parcelled in a secure box only.
- No returns will be accepted in paper or plastic bags. The return must be placed in appropriate packaging for courier/post.
- Package must be labelled clearly "Returns for Duggan Veterinary Supplies".
- Return package must include this returns form and have the address page taped and stuck onto the package.

All POM, LM & Controlled Drugs must be returned by registered courier.

CREDITS

- Returned products will only be credited once they have been received back to DVS.
- Please allow for 3 – 5 working days for credit note to be processed.
- No hard copy of the credit note will be sent to customer.
- Credit note will be emailed and can also be viewed /downloaded by going onto the VetPortal at www.dugganvet.ie.
- For swift collection and credit please follow all the steps above to avoid any delays in crediting the product against your account.

SIGNED _____

PLEASE PRINT THIS PAGE TO TAPE ONTO THE RETURNS BOX:

Deliver to:

Duggan Veterinary
Holycross, Thurles, Co. Tipperary
E41 A093, Ireland
T: + 353 (0) 504 43169